

Government of India
Ministry of Commerce and Industry
Department of Commerce
Office of the Additional Director General of Foreign Trade,
4th Floor, Shastri Bhawan Annexe, 26, Haddows Road, CHENNAI

File No: Misc.fl/AM23

Date: 18.1.2023

CIRCULAR

Subject: Online module for submission of Appeal, Review proceedings under FTDR Act.

Trade may be aware that against an Order-in-Original, issued by the Adjudicating Authority of this Office, an Appeal can be preferred with the Appellate Authority of this Office viz. the Zonal Additional Director General of Foreign Trade, Chennai, in terms of Section 15 of the Foreign Trade (Development & Regulation) Act, 1992, as amended.

In this connection, it is informed that the said Appeal, under section 15 of the Act, against the Order-in-Original has to be submitted online through Enforcement cum Adjudication module on the DGFT website www.dgft.gov.in > Services > Enforcement cum Adjudication (Refer Trade Notice No.44/2015-2020 dated 1.3.2021- click here <http://59.90.28.15/dgftchennai/tn44.pdf>

The exporter shall login with valid credentials, fill the required form and upload an Appeal, the required documents as given in the circular may also be uploaded online. All communications to Exporters will be through the online module **only**.

The online help are available at www.dgft.gov.in > Learn > Application Help & FAQs > ECA cum Adjudication.

This is issued with the approval of the competent authority.



(R Kumar)

Foreign Trade Development Officer

Documents to be uploaded online:

1. Appeal grounds request letter.
2. ANF SB (for EPCG) and ANF 4F certified by the firm and Chartered Accountant
3. Copy of Installation certificate
4. Statement of Exports and Imports with details of (Shipping bills, Bill of entry, value, percentage of export obligation completed) certified by Chartered Accountant.
5. Details of E-brc evidencing realisation proceeds.
6. Copy of Receipt/Challan if penalty paid/Duty paid.
7. Copy of Order in Original